

Document 00310

FORM OF PROPOSAL

To: **The Honorable Mayor and City Council of the City of Houston
Department of Public Works and Engineering
City Hall Annex
900 Bagby Street
Houston, Texas 77002**

GFS No.: [x-xxxx-xx-x] (File No. [xxxx-x])

Project: [Legal Project Name]

Bidder: _____
[Print or type full name of proprietorship, partnership, corporation, or joint venture]

1.0 OFFER

Having examined the place of the Work and all matters referred to in the Bid Documents, and the Contract Documents prepared by or approved by the City Engineer for the named Project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Total Bid Price of

_____ Dollars (\$ _____)
[Print or type in words and figures, Bidder's Total Bid Price]

Stipulated Price (Lump Sum) Contract. If the Bid is for a Stipulated Price Contract, the Total Bid Price is the total Stipulated Price offered, including Cash Allowances and Alternate Bids, if any. If there are Cash Allowances, the Total Bid Price includes the Total Cash Allowances amount from Document 00406 - Schedule of Cash Allowances. If there are Alternate Bids, the Total Bid Price is tabulated in Document 00407 - Schedule of Alternates.

Unit Price or Combination Stipulated Price and Unit Price Contract. If the Bid is for a Unit Price Contract or a combination of Stipulated Price and Unit Price Contract, the Total Bid Price, including Cash Allowances, if any, is tabulated in: Document 00405 - Schedule of Unit Price Work for a Project with no Alternate Bids, or Document 00407 - Schedule of Alternates for a Project with Alternate Bids.

Cash Allowances. All Cash Allowances, totaled in either Document 00405 - Schedule of Unit Price Work or Document 00406 - Schedule of Cash Allowances, as applicable, and described in the Bid Documents are included in the Total Bid Price.

Changes in Contract Price Due to Variations in Actual Quantities. For items quoted in Document 00405 - Schedule of Unit Price Work, the Total Bid Price is based in whole or in part on the Unit Price multiplied by the quantity for each of the items listed. The Contract Price is subject to change due to variation in the actual quantities of each item in the completed Work in accordance with the Contract Documents.

Alternate Bids. Alternate Bid work, as listed in Document 00407 - Schedule of Alternates and described in the Bid Documents, will be performed for an amount added to the Total Bid Price for each Alternate Bid that is accepted by the City Engineer. The City Engineer will accept Alternate Bids in the numerical order in which they are listed up to but not exceeding the amount available for the Project.

Security Deposit. Included herewith is a Security Deposit in the amount of 10 percent of the Total Bid Price, including Cash Allowances and Alternate Bids, as required by Document 00100 - Instructions to Bidders.

Period for Bid Acceptance. This offer shall be open to acceptance and is irrevocable for 90 days from the Bid date. That period may be extended by mutual written agreement of the City and the Bidder. After 90 days, the Bidder may withdraw without penalty if no mutual agreement can be reached.

Forfeiture of Security Deposit. If this Bid is accepted within the time period stated above and the bonds and other required documentation listed in Document 00450 - Post-Bid Procedures are not provided within the time stated in that Document, the Security Deposit or a portion thereof shall be forfeited as described in Document 00100 - Instructions to Bidders.

Return of Security Deposit. If this Bid is not accepted within the time period stated above, the Security Deposit shall be returned to the undersigned in accordance with provisions of Document 00100 - Instructions to Bidders, unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time for acceptance.

2.0 CONTRACT TIME

If this offer is accepted, Substantial Completion of the Work will be achieved in **FIELD(Contr Duration)** calendar days from the Date of Commencement, as stated in Document 00020 - Notice to Bidders. The Date of Commencement will be established by Document 00650 - Notice to Proceed.

3.0 ADDENDA

The following Addenda have been received. The modifications to the Bid Documents noted therein have been considered and all costs relating thereto are included in the Bid Price:

Addendum No. _____, dated _____

Addendum No. _____, dated _____

Addendum No. _____, dated _____

Addendum No. _____, dated _____

Addendum No. _____, dated _____

Addendum No. _____, dated _____

4.0 SUPPLEMENTS TO THIS BID:

The following Supplements are attached as an integral part of this Bid:

- Document 00315 - Security Deposit (*Form supplied by Bidder*)
- Document 00405 - Schedule of Unit Price Work, if applicable
- Document 00406 - Schedule of Cash Allowances, if applicable
- Document 00407 - Schedule of Alternates, if applicable
- Document 00430 - Bidder's Statement of M/WBE Status
- Document 00431 - Contractor's Submission List - Fair Campaign Ordinance
- Document 00432 - Bidder's Statement of Residency
- Document 00433 - Affidavit of Non-interest
- Others as listed:

5.0 SIGNATURES:

Bidder: _____
[Please print or type the full name of your proprietorship, partnership, corporation, or joint venture.*]

**By: _____
[Signature] [Date]

Name: _____
[Please print or type name] [Title]

Address: _____
[Mailing]

[Street, if different]

Telephone: _____
[Print or type telephone number]

** If the Bid is a joint venture, add additional Bid form signature sheets for each member of the joint venture.*

*** The undersigned, as bidder, certifies that the only person or parties interested in this proposal as principals are those named herein; that the Bidder has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the Contract for the Project.*

Note: This document constitutes a government record, as defined by § 37.01 of the Texas Penal Code. Submission of a false government record is punishable as provided in § 37.10 of the Texas Penal Code.

END OF DOCUMENT