

Document 00120

SUPPLEMENTARY INSTRUCTIONS TO BIDDERS

The following supplements modify Document 00100 - Instructions to Bidders. Where a portion of the Instructions to Bidders is modified or deleted by these Supplementary Instructions, the unaltered portions of the Instructions to Bidders shall remain in effect.

*Use paragraph 2.04 below if substitutions are not allowed during the Bid period.
Remove brackets.*

ARTICLE 2 - BID DOCUMENTS AND CONTRACT DOCUMENTS

[2.04 SUBSTITUTIONS OF MATERIALS/EQUIPMENT: Delete Paragraphs A, B, C, and D and replace with the following paragraphs A and B:

- A. No substitutions will be considered on this Project during the bidding period.
- B. Voluntary substitutions by the Bidder will not be considered.]

*****OR*****

If specified construction method or construction equipment is to be used on the project and substitutions will be considered, include alternate paragraph 2.04 below. Do not include section if product substitutions are not allowed.

[2.04 SUBSTITUTIONS OF CONSTRUCTION METHODS OR CONSTRUCTION EQUIPMENT: Add the following Paragraph E:

- E. In addition to substitutions of products during the bidding period, City Engineer will consider substitutions of construction method and construction equipment under provisions of Subparagraphs 3.8.4 and 3.8.5 of Document 00700 - General Conditions, as follows:
 1. When individual specification sections require specific construction method, systems, or use of specific construction equipment, with a provision for suggestions for substitute method or equipment, written requests from general contract bidders for prebid qualification of substitute methods or equipment will be considered by City Engineer if received up to 15 days before the date set for receipt of bids.
 2. Bidder shall document each request for substitute construction method or construction equipment with complete data under provisions of Paragraph 3.8, substantiating

compliance of proposed substitute method or equipment with requirements of Contract Documents. In addition, Bidder shall provide design drawings, specifications, and computations produced by a professional engineer currently licensed in the State of Texas, and shall obtain approval of governing authorities.

- 3. Request shall include full documentation required to allow City Engineer to make a judgment on the proposed substitution:
 - a. Complete description of construction method or system, materials, and construction equipment.
 - b. Complete product data.
 - c. Sufficient drawings to illustrate the method or system, and changes in the Project, required by the proposed substitution, and its relation to underground systems and existing structures at or contiguous to the site.
- 4. In bidding the approved substitute method or equipment, Bidder shall include in the bid all changes required in the Work and Bid Price to accommodate the approved substitution. Later claims by the Bidder/Contractor for additions to the Contract Price or the Contract Time necessitated by use of substitute construction method or construction equipment will not be considered.]

ARTICLE 3 - SITE ASSESSMENT: Insert the following subparagraph:

3.01 SITE EXAMINATION

Select one alternate paragraph A. Delete alternate paragraph not used. Remove instructions and brackets.

Use the first alternate paragraph A for projects to be conducted in the right-of-way. For projects where access is restricted, use the second alternate paragraph A and list name, telephone number of contact, and appointment times.

- [A. Work will be performed in public right-of-way. The site may be examined at any time during daylight hours.]

OR

- [A. The site, or part of it, is currently occupied and access is limited. Premises will be open for examination by bidders by appointment, under admission by [Name, Telephone No.], only during the following periods:

1. _____ [*List days, times*]
2. _____]

Use paragraph 6.01 if additional submittals are required with the bid to satisfy interagency requirements.

[ARTICLE 6 - BID ENCLOSURE REQUIREMENTS

6.01 SUPPLEMENTS TO BID FORMS: Add the following to subparagraphs

A. Include the following items with the Proposal:

- 1.
- 2.

X.XX (*Continue Articles as appropriate*)]

Use the following paragraph 7.03 on all projects.

ARTICLE 7 - OFFER ACCEPTANCE, REJECTION

7.03 BID TABULATION: Delete Paragraph B.

END OF DOCUMENT